

LAMONT PUBLIC UTILITY DISTRICT BOARD MEETING AGENDA

Regular Meeting
Monday, February 22, 2016 6:00 P.M.

Meeting Location:
District Office
8624 Segrue Road
Lamont CA, 93241

PLEASE SILENCE YOUR CELL PHONES

1. **Call to Order/Roll Call**
2. **Pledge of Allegiance**
3. **Board Member Announcements**
4. **Public Comment**

This portion of the meeting is reserved for persons desiring to address the Board on any matter not on the agenda but under the jurisdiction of the Board. Board Members may respond briefly to statements made or questions posed. They may ask questions for clarification, make referral to staff for factual information, request staff to report back to the Board at a later meeting, or take action to direct staff to place a matter of business on a future agenda. Comments are limited to two minutes for each person.

5. **Staff Reports**
 - A. District Counsel
 - B. District Engineer
 - C. General Manager

6. **Consent Agenda**

The Consent Agenda consists of items that in the Staff's opinion are routine and non-controversial. If there are any questions concerning any particular item it may be withdrawn at the request of a Board Member, citizen or staff member, otherwise all items listed under the Consent Agenda are approved at one time.

- A. Approve payment of bills for operating expenses for February, 2016
- B. Approval of meeting minutes for the following meeting minutes:
 1. Regular Meeting held on January 25, 2016
 2. The Regular Meeting of January 25, 2016 was continued to and held on January 27, 2016. Approve Continued Regular Meeting of January 27, 2016
- C. Approval of Financial Statements for December, 2015 and January 2016 Financial Statements (paper packet to be delivered Friday)

- D. Approval of Payroll Journal for February, 2016
- E. Progress Pay Estimates (PPE) for Capital Projects
 - 1. Water Well #18, PPE #5, Bowe Contractors, Inc., \$59,565.00
- F. Well No. 18 TCP Treatment System, Contract Change Order No. 2, Bowe Contractors, Inc., 11 day extension of contract end date to March 5, 2016.

7. Regular Agenda

- A. Report and Minute Action Approval of Various Recommendations concerning the Recruitment Process for the Permanent General Manager position. **Interim General Manager, Peter Cosentini**

Recommendations:

1. Board to give staff direction on whether you want to hire a recruiting firm or do the recruitment in-house, given the noted impacts.
 2. If the Board wants to review the salary of the General Manager position, the Board should direct the Interim General Manager to do a salary survey and bring the issue back to the Board for discussion and possible action.
 3. Approve the interview dates of April 30 and May 7.
 4. Board needs to give staff direction on reimbursing reasonable travel and lodging expenses for the candidates invited to the final interview with the Board.
 5. Board to give direction on whether the Board wants a community/stock holder interview panel on the final day of interviewing.
 6. Board to appropriate a budget for an in house recruitment process of \$6,200 or \$11,200 depending on whether the Board approves funds for reimbursing travel for the final candidates.
 7. If the Board approves going with a professional recruiting firm, I would recommend the board direct the staff to bring back three proposals from three professional firms.
 8. Approve the recruitment process as presented or as revised by the Board.
- B. Report and Possible Minute Action: On a request for a Budget Amendment of \$50,000 for on call Engineering Services Amendment; District Engineer, **J.T. Gardiner, PE**
 - C. Discussion only: Legal Clarification of Attorney Gregory Kohlers Letter Regarding the McKee Pipe Line. **Director Gonzales**

8. Closed Session

A. Potential initiation of litigation; Government Code §54956.9 (d)4, 1 case

9. Open Session

Report for closed session

Adjournment

Disabled individuals who need special assistance to attend or participate in the board meeting of the Lamont Public Utility District may request assistance at the Lamont Public Utility District office located at: 8624 Segrue Road, Lamont, California from the District Secretary or by calling: (661) 845-1213. Every effort will be made to reasonably accommodate individuals in alternative formats. Requests for assistance should be made five (5) working days in advance of a board meeting whenever possible.

Any public records relating to an open session item on a regular meeting agenda are available for public inspection 72 hours prior to the meeting at the District office located at 8624 Segrue Road, Lamont, CA, during normal business hours: 8:30 a.m. – 5:00 p.m., Monday – Friday

