

LAMONT PUBLIC UTILITY DISTRICT REGULAR MEETING MINUTES

Tuesday, January 23, 2018 6:00 P.M.

Meeting Location:
District Office
8624 Segrue Road
Lamont CA, 93241

1. Call to Order/Roll Call

- a. Board President Cruz called to order the regular board meeting at 6:03 pm on Tuesday, January 23, 2018 at the office of the Lamont Public Utility District. All Board Members were present. Staff present included General Manager/District Secretary Scott Taylor, Finance Officer Wendy Swope and District Counsel Karl Berger, and dan Cronquist from Aecom.

2. Pledge of Allegiance – Led by President Cruz.

3. Board Member Announcements –

- a. None.

4. Public Comment

- a. None.

5. Staff Announcements – Information Only

- a. Aecom Engineer: Dan Cronquist provided information regarding the bid opening for TCP construction at well #17 and the RFQ for the administration building.
- b. Finance Officer: Wendy Swope provided information relative to the progress of the accounting software conversion.
- c. General Manager: Scott Taylor provided information relative to the utility billing software conversion.

6. Consent Agenda

- a. Director Prado motioned for approval for the consent agenda as presented. Seconded by Director Sanchez. Motion passed 5-0. Consent agenda approved.

7. Regular Agenda

- a. Action to Adopt Water and Sewer Master Plans.
 - i. Staff provided information regarding the water and sewer master plan for future capital improvements and related functions.

- ii. Director Sanchez commented on the development of the master plans and future revision at any time in the future.
 - iii. Director Sanchez made a motion to adopt water and waste water master plans as presented. Seconded by Director Prado. Motion passes 5-0.
- b. Action to Establish New Desired Criteria for Hydrant Rental.
- i. General Manager provided information related to a revised hydrant meter rental form.
 - ii. President Cruz commented on the ability to prevent rental associated with illegal construction projects.
 - iii. Director Prado made a motion to utilize the revised hydrant rental form. Seconded by Director Gonzalez. Motion passes 5-0.
- c. Action to Adopt Resolution establishing 10% on Late Payment of Connection Fees.
- i. Director Prado requested this item be removed from the agenda so she can review additional papers.
 - ii. Director Prado made a motion to remove this item from the agenda. Seconded by Hernandez. Roll call vote requested. Gonzalez – Yes, Prado – Yes, Cruz – Yes, Sanchez – No, Hernandez – Yes. Motion passes 4-1.
- d. Action to Authorize General Manager to Purchase 5 New Handheld Meter Devices.
- i. General Manager provided information regarding the need for new handheld devices and the cost associated with the devices.
 - ii. Board members reviewed staff reports and documents.
 - iii. Director Sanchez made a motion to authorize purchase of the devices. Seconded by Director Gonzalez. Motion passes 5-0.
- e. Action to Authorize General Manager to Accept Lowest Bid for Carbon Replacement at Well #18.
- i. General Manager provided information relative to the lowest bid received from Calgon, Inc. for the costs of carbon replacement at Well 18.
 - ii. President Cruz commented on the previous provider of carbon.

- iii. Director Sanchez commented on whether the contract included removal of the old carbon.
- iv. Director Gonzalez made a motion to authorize awarding of bid to Calgon for carbon replacement. Seconded by Director Prado. Motion passes 5-0.
- f. Action to Confirm Date for Workshop for Board of Directors.
 - i. General Manager provided information relative to dates for the workshop for the Board.
 - ii. All Board members agreed to February 16, 2018.

Adjournment

A motion was made by Director Prado and seconded by Director Gonzalez to adjourn the Regular Meeting of the Board of Directors of the Lamont Public Utility District, held on Tuesday, January 23, 2018 at 7:52 pm. Approved. 5-0.

ATTEST:

X *Jose G. Cruz* FOR
Jose G. Cruz, President of the Board

Scott Taylor
Scott Taylor, Secretary/General Manager

