

**LAMONT PUBLIC UTILITY DISTRICT  
BOARD MEETING AGENDA**

Regular Meeting  
Monday, June 26, 2017 6:00 P.M.

Meeting Location:  
District Office  
8624 Segrue Road  
Lamont CA, 93241

**PLEASE SILENCE YOUR CELL PHONES**

- 1. Call to Order/Roll Call**
- 2. Pledge of Allegiance**
- 3. Board Member Announcements**
- 4. Public Comment**
- 5. This portion of the meeting is reserved for the public to address the Board on matters not listed on the agenda. The Board may briefly respond, seek clarification, or request the item to be placed on a future agenda. You will be given a reasonable amount of time to address the Board of Directors.**
- 6. Staff Announcements – Information Only**
  - A. District Counsel
  - B. District Engineer
  - C. Finance Officer
  - D. General Manager
- 7. Consent Agenda**

The Consent Agenda consists of items that are considered routine and enacted by one motion. Specific items may be removed from the Consent Calendar at the request of any Board Member for separate consideration.

- A. Approval of the Operating Expenses of the District for June, 2017
- B. Approval of the Regular Meeting Minutes for May 30, 2017
- C. Approval of the Financial Statements for May, 2017
- D. Approval of Payroll Journal for June, 2017
- E. Approval of Amendment to General Manager Employment Agreement.

## **8. Regular Agenda**

- A. Report and Possible Action to authorize the General Manager to enter into a service agreement with I Am The Professional Cleaners for janitorial services in the amount of \$300 per month.** General Manager, Scott Taylor
- B. Report and Possible Action to Adopt Resolution 418 as Amended; A resolution approving the removal of the job title Office Manager and adding the job title Finance Officer as administrator for the LAIF investment account.** General Manager, Scott Taylor
- C. Report and Possible Action to Adopt Resolution xxx; A resolution adopting an electronic records retention policy as required by law.** General Manager, Scott Taylor
- D. Report and Possible Action to authorize the General Manager to issue a Will Serve Letter for a new business located at 11015 Main Street.** General Manager, Scott Taylor
- E. Report and Possible Action authorizing the General Manager to enter into a three (3) year agreement with Brown and Armstrong CPA firm to conduct annual audits on behalf of the District.** General Manager, Scott Taylor
- F. Report and Possible Action to Adopt Resolution xxx; A resolution adopting modified business administration hours.** General Manager, Scott Taylor
- G. Report and Possible Action to Adopt Resolution xxx; A resolution authorizing the General Manager to purchase replacement HVAC unit for District offices.** General Manager, Scott Taylor

## **9. Closed Session**

- A. Pursuant to California Government Code Section 54956.9(d)(4)**
  - i. Meeting regarding potential initiation of litigation.

## **Adjournment**

Disabled individuals who need special assistance to attend or participate in the board meeting of the Lamont Public Utility District may request assistance at the Lamont Public Utility District office located at: 8624 Segrue Road, Lamont, California from the District Secretary or by calling: (661) 845-1213. Every effort will be made to reasonably accommodate individuals in alternative formats. Requests for assistance should be made five (5) working days in advance of a board meeting whenever possible.

Any public records relating to an open session item on a regular meeting agenda are available for public inspection 72 hours prior to the meeting at the District office located at 8624 Segrue Road, Lamont, CA, during normal business hours: 8:30 a.m. – 5:00 p.m., Monday – Friday