

LAMONT PUBLIC UTILITY DISTRICT REGULAR MEETING MINUTES

Tuesday, October 24, 2017 6:00 P.M.

Meeting Location:
District Office
8624 Segreue Road
Lamont CA, 93241

1. Call to Order/Roll Call

- a. Board President Cruz called to order the regular board meeting at 6:02 pm on Tuesday, October 24, 2017 at the office of the Lamont Public Utility District. Three Board Members were present, with Director Prado and Director Hernandez absent. Quorum exists to proceed with meeting. Staff present included General Manager/District Secretary Scott Taylor, Finance Officer Wendy Swope and District Counsel Karl Berger.

2. Pledge of Allegiance – Led by President Cruz.

3. Board Member Announcements –

- a. None.

4. Public Comment

- a. None.

5. Staff Announcements – Information Only

- a. Finance Officer Wendy Swope provided information regarding the status of fiscal annual audit. Swope reported the audit should be concluded by the end of December. Staff will have the auditor present the summary of the audit at a future board meeting.
- b. General Manager informed Board of Kern County Public Works conducting curb and gutter improvements within Lamont under an ATP Grant initiated by Lamont based Parent Partners Building Healthy Communities in 2015.

6. Consent Agenda

- a. Director Sanchez motioned for approval for the consent agenda as presented. Seconded by Gonzalez. Motion passed 3-0. Consent agenda approved.

7. Regular Agenda

- a. Action to Adopt Resolution Establishing Salary Schedule for District Staff.

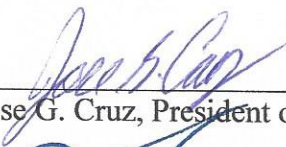
- i. General Manager provided information regarding the need to update a logical salary schedule for staff. This need was to address findings in Grand Jury reports, State Controller's Audits and the District's annual audits. Previous salary schedule was unintelligible and dysfunctional.
 - ii. General Manager provided information as to the methodology of the salary compensation and classification study and the results of said study which led to the results of the salary schedule proffered.
 - iii. Director Sanchez thanked GM Taylor for preparing the salary schedule and conducting thorough accurate research. Director Sanchez further commented on the need for this salary survey and schedule to be completed several years ago.
 - iv. President Cruz commented that he wanted input from the absent board members.
 - v. General Manager Taylor informed the Board that the Board decides on whether to vote or continue to next meeting, not the General Manager.
 - vi. Director Gonzalez made a motion to adopt resolution approving salary schedule as presented. Seconded by Director Sanchez. Roll Call Vote: Gonzalez – Aye, President Cruz – Nay, Director Sanchez – Aye. Motion passes 2-1. Resolution adopted.
- b. Action to Introduce and Waive First Reading of Ordinance Establishing Regulations for Utility Billing, Reconnection and Disconnection.
- i. General Manager commented and presented the ordinance to establish regulations for utility billing with changes suggested by the Board at a previous board meeting. Changes included fixed fees and penalties as established by previous or future resolutions of the Board.
 - ii. Director Sanchez made a motion to introduce the ordinance and waive first reading. Ordinance to be brought back and waive second reading and adopt the ordinance at the next board meeting. Motion: Director Sanchez, Seconded: Director Gonzalez. Approved 3-0. Motion Passes.
- c. Adopt a Resolution to Authorize Employee Appreciation Program.
- i. General Manager Taylor provided information on the legal authority under the Government Code, appropriate findings of public purpose, and support for the approval of a resolution authorizing an employee appreciation program.

- ii. Director Sanchez commented on the need for a resolution to provide authority.
 - iii. Director Gonzalez made a motion to adopt resolution as presented. Seconded by Director Sanchez. Approved 3-0. Motion passes. Resolution adopted.
- d. Discussion of Board Members Regarding Code of Conduct for Board Members.
- i. Director Sanchez requested this item to have discussions with fellow board members to discuss board member interaction.
 - ii. Director Gonzalez commented that if the Board works together, much more than what has already been accomplished, can be achieved for the benefit of the District.
 - iii. President Cruz commented that he welcomes ideas and is amiable to resolving differences and focusing on the policy decisions of the board.
 - iv. District Counsel Berger suggested a workshop with a facilitator for the board members to address and reiterate the roles and responsibilities of the Board.
 - v. President agreed with conducting a workshop for the board members.
 - vi. Information to be provided to the board at a future meeting regarding a workshop.
 - vii. No formal action taken.

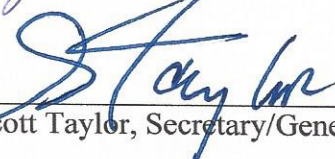
Adjournment

A motion was made by Director Sanchez and seconded by Director Gonzalez to adjourn the Regular Meeting of the Board of Directors of the Lamont Public Utility District, held on Tuesday, October 24, 2017 at 7:01pm. Approved. 3-0.

ATTEST:

X 

Jose G. Cruz, President of the Board

X 

Scott Taylor, Secretary/General Manager