

**LAMONT PUBLIC UTILITY DISTRICT  
BOARD MEETING AGENDA**

Regular Meeting  
Tuesday, December 19, 2017 6:00 P.M.

Meeting Location:  
District Office  
8624 Segrue Road  
Lamont CA, 93241

**PLEASE SILENCE YOUR CELL PHONES**

- 1. Call to Order/Roll Call**
- 2. Pledge of Allegiance**
- 3. Board Member Announcements**
- 4. Public Comment**

This portion of the meeting is reserved for the public to address the Board on matters **not** listed on the agenda. The Board may briefly respond, seek clarification, or request the item to be placed on a future agenda. You will be given a reasonable amount of time to address the Board of Directors.

- 5. Staff Announcements – Information Only**
  - A. District Counsel
  - B. District Engineer
  - C. Finance Officer
  - D. General Manager

- 6. Consent Agenda**

The Consent Agenda consists of items that are considered routine and enacted by one motion. Specific items may be removed from the Consent Calendar at the request of any Board Member for separate consideration.

- A. Approval of the Operating Expenses of the District for December 2017.
- B. Approval of the Regular Meeting Minutes for November 28, 2017.
- C. Approval of the Financial Statements for November 2017.
- D. Approval of Payroll Journal for December 2017.

- 7. Regular Agenda**

- A. Consideration and Possible Action to Authorize Solicitation of Bids for TCP Treatment Construction at Well #17.** It is recommended that the Board of Directors consider: (1) adopting a resolution to authorize solicitation of bids for construction of TCP treatment project at Well #17;

and (2) take such additional, related, action that may be desirable. Report by General Manager Scott Taylor.

- B. Consideration and Possible Action to Adopt Water and Sewer Master Plan.** It is recommended that the Board of Directors consider (1) adopting the water and sewer master plans; and (2) take such additional, related, action that may be desirable. Report by Dan Cronquist, District Engineer.
- C. Consideration and Review of Proposed Rate Study – Information Only.** It is recommended that the Board of Directors consider and review the proposed draft rate study associated with District Services. Report by District Engineer, Dan Cronquist.
- D. Consideration and Possible Action to Establish New Desired Criteria for Hydrant Rental.** It is recommended that the Board of Directors (1) consider and review the submitted analysis of data from other water purveyors; (2) provide appropriate direction to staff; and (3) take such additional, related, action that may be desirable. Report by General Manager Scott Taylor.
- E. Consideration and Possible Action to Provide Direction to Staff Relative to Implementation of 10% Interest Connection Fees.** It is recommended that the Board of Directors consider (1) provide direction to staff regarding the research and preparation of a resolution or ordinance governing the methods, policies, and procedures related to an assessment of a 10% interest charge on an unpaid connection fee prior to connection to the District services; and (2) take such additional, related, action that may be desirable. Report by Leticia Prado.
- F. Consideration and Possible Action to Authorize General Manager to Release RFQ for Design/Build of Administration Building.** It is recommended that the Board of Directors consider (1) authorizing the General Manager to release a RFQ for the design/build for the LPUD administration building; and (2) take such additional, related, action that may be desirable. Report by Scott Taylor, General Manager.
- G. Consideration and Possible Action to Adopt Informal Bidding Regulations for Public Works Contracts.** It is recommended that the Board of Directors consider (1) introducing and waiving first reading of an ordinance adopting informal bidding requirements for certain public works projects. Second reading and adoption would take place in January 2018; (2) adopting a resolution declaring the City's intent to become subject to the Uniform Public Construction Cost Accounting Act (UPCCAA) to help facilitate the timely bidding, contracting, and completion of most public projects; and (3) taking such additional, related, action that may be desirable.

- H. Consideration and Possible Action to Authorize the General Manager to Retain Professional Services including, without limitation, Architectural, Legal, or Design Professionals.** It is recommended that the Board of Directors consider (1) authorizing the General Manager to execute professional service contracts up to \$25,000; and (2) take such additional, related, action that may be desirable.
- I. Consideration and Possible Action to Authorize General Manager to Enter Into an Agreement for Replacement of TCP Treatment Carbon at Well #18.** It is recommended that the Board of Directors consider (1) authorizing the General Manager to enter into an agreement for replacement of carbon at well #18; and (2) take such additional, related, action that may be desirable. Report by Scott Taylor, General Manager.

### **Adjournment**

Disabled individuals who need special assistance to attend or participate in the board meeting of the Lamont Public Utility District may request assistance at the Lamont Public Utility District office located at: 8624 Segreue Road, Lamont, California from the District Secretary or by calling: (661) 845-1213. Requests for assistance should be made five (5) working days in advance of a board meeting whenever possible.

Any public records relating to an open session item on a regular meeting agenda are available for public inspection 72 hours prior to the meeting at the District office located at 8624 Segreue Road, Lamont, CA, during normal business hours: 7:30 a.m. – 4:00 p.m., Monday – Friday